



# Distance Education Committee

## Meeting Agenda

**Date:** Fri. Oct. 8, 2021 (2nd Fri.) **Time:** 10am-12pm **Location:** [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

### Voting Members

**Chairperson:** Maritez Apigo

**LA Division:** Carlos-Manuel Chavarria, Brandon Marshall, Lauren Nahas

*Alternates:* Anthony Gordon, Erica Watson

**NSAS Division:** Jennifer Ounjian, Monica Landeros, Kristin Lassonde

*Alternates:* Francis Reyes, Bashir Shah

**AACE Division:** Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

**SS Division:** Dionne Perez, Kelley Cadungug, Sarah Boland - *Alternates:*

### Non-Voting Members

**Students:** Maha Ghafoor, Meghan Yarnold

**IT Manager/Canvas Administrator:** James Eyestone

**Managers:** Jason Berner, Sue Abe

**Classified:** Karen Ruskowski

**Accessibility Specialist:** Liesl Boswell

Time	Item	Action
10:00	<b>Welcome!</b> New committee voting member: Kelley Cadungug 🎉 Agreement: We uphold a safe space for our student committee members.	n/a
10:02	Approval of agenda and confirm voting positions	Vote
10:05	Approval of <a href="#">the Sept. 10, 2021 meeting minutes</a>	Vote
10:10	Public comments	n/a
10:15	<b>Curriculum and Instruction Committee Updates</b> - Anthony, Karen, and Jennifer	Informa-tional
10:20	<b>Open Educational Resources (OER) and Zero Textbook Cost (ZTC) Committee</b> - Maritez and Brandon 1. OER and ZTC Committee grant applications update 2. Compliance with <a href="#">SB 1359</a>	Informa-tional

10:30	<p><b>Student Resources</b></p> <ol style="list-style-type: none"> <li>1. Update from student committee members - Meaghan and Maha</li> <li>2. <a href="#">Comet Support Hub</a> now has a new InSite tile to make it mobile-friendly.</li> <li>3. Student challenges with accessing the campus wifi - see <a href="#">instructions</a> and <a href="#">troubleshooting</a></li> <li>4. Designing the CCC Student Orientation in Canvas in collaboration with the Guided Pathways First Year Experience group - Maritez</li> <li>5. Developing MyPath for onboarding new students in collaboration with Kate Weinstein and Kelly Ramos - Maritez</li> </ol>	Informational & discussion
10:50	<p><b>Faculty Professional Development</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">DE PD</a> update - Brandon, Mónica, Lauren, and Liesl</li> <li>2. <a href="#">DE Drop-In</a> on Fridays 12-1pm - IDs are hosting</li> <li>3. POOCR Program update - Sarah</li> <li>4. Update on adding the <a href="#">Peralta Equity Rubric</a> to both local and districtwide POOCR</li> <li>5. Update on Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice - Maritez</li> </ol>	Informational & discussion
11:05	<p><b>Technology</b></p> <ol style="list-style-type: none"> <li>1. Review the <a href="#">draft guidance on Canvas Course Management with Instructor or Section Changes</a></li> <li>2. Allowing student name changes in Canvas - currently testing</li> <li>3. Canvas New Analytics - <a href="#">online attendance account settings</a></li> <li>4. PlayPosit Pilot - workshop on Fri. Oct. 29, 1-2pm with Brandon and Lauren</li> <li>5. Padlet update - 15 of 25 Padlet Backpack licenses remaining, workshop today Fri. Oct. 8, 1-2pm with Brandon</li> </ol>	<p>Discussion</p> <p>Vote</p> <p>Informational</p>
11:40	<p><b>Strategic Planning</b></p> <ol style="list-style-type: none"> <li>1. The <a href="#">current District DE Strategic Plan</a> expires this academic year.</li> <li>2. DDEC will be meeting on Fri. Oct. 15, 9am-1pm for a Districtwide DE Strategic Planning Retreat. What goals should guide Districtwide DE over the next 5 years? Anyone interested in attending?</li> </ol>	Discuss
11:50	<p><b><a href="#">Consortium Key Messages from May 2021</a></b> - All 3 colleges in our district are now live on <a href="#">the CVC Exchange</a>.</p>	Informational
11:55	<p><b>Appreciations</b></p>	Informational
12:00	<p>Adjourn</p>	